

October 20, 2021 Minutes of Monthly Meeting - Burr House Spinners and Weavers Guild

<https://us04web.zoom.us/j/9027180459>

Zoom Admin: Amber

Recorder: Elfi

<p>In Attendance Allison D. Amber B. Athena A. Eleanor M. Elfi B. Gail G. Kara K. Kathleen R. Kathy L. Margo M. Mary Du. Megan M.C. Olga D. Peggy S. Saima M. Sheila H. Shiva M. Susan S.</p>	<p>Regrets Amanda R. Barbara A. Christina H. Deborah O'S. Helen O'S. Janet P. Julie L. Linda E. Liz K. Mary Da. Michelle Z. Nancy M. Sophie T. Teresa C. Val F.</p>	<p>Notification only Joan C. Kate D. Nancy P. Jo-Ann R.</p>
<p>Business Portion of Meeting 7:05 – 8:30 pm Moderator: Margo</p>		
	<p>Agenda Item</p>	<p>Information / Decision / Further Action by</p>
<p>1</p>	<p>Welcome - New members</p>	<p>Information Item: We have 3 new members Teresa Clarke, Allison Durno, Saima Malik</p>
<p>2</p>	<p>Request for someone to record the minutes - we need a secretary</p>	<p>Elfi offered to take on the role of Secretary. Decision: Elfi to be the Secretary of the Guild moving forward</p>
<p>3</p>	<p>Approval Minutes from September 15, 2021 meeting</p>	<p>Corrections: none Approved by Eleanor Seconded by Kathleen</p>
<p>4</p>	<p>Reminder of the Covid rules - Wear masks in buildings Vaccinations - required by City of RH to show certificate</p>	<p>Information:</p> <ul style="list-style-type: none"> Any program run through Town of Richmond Hill needs to follow Town Covid protocol. Athena signed Program agreement with the Town Covid Committee Members: Michelle, Elfi, Peggy, Mary Dunn, Athena, Eleanor – will need to Zoom meet when Ontario government or the Town of Richmond Hill make changes in Covid protocol requirements. The outcome of these meetings <p>Issue raised:</p> <ul style="list-style-type: none"> There are Potters who are not vaccinated. What are they doing about it? We share washroom space and the Burr House building space. <p>Action:</p> <ul style="list-style-type: none"> Elfi to contact every member and see their double vaccination forms. Margo to talk with Minda – president to president – about the approach as to those who are not doubly vaccinated. Amber is tracking down the Insurance Certificate. Potters get the Insurance Certificate. We need to get a copy of our Lease Agreement. Executive needs to gather all of the documents that pertain to running the Guild.
<p>5</p>	<p>Purchase dip dye station?</p>	<p>Decision: Pass on it. There is no need or place to store this. Action:</p>

		<ul style="list-style-type: none"> ● If members are interested in Dye Groups, they should email Elfi to get the Dye Group up & running again. ● We will need a Leadership Team to step forward if the Dye Group is to resume.
6	Purchase of new loom with gift money donated by the estate of Sylvia Lowry	<p>Information: 36" 8 shaft will give us a variety in size, we have a smaller Wolf, folding would be nice, has a large footprint, Guild Hall needs to be assessed to see where it would fit</p> <p>Decision: 36" 8 shaft – LeClerc Jack Loom fold up Nillus 2 would be nice</p> <p>Action: Susan, Elfi, Gail, Kathy to meet and decide if there is room in the Guild Hall, if no room – how to make room & report to the Executive before the next meeting in November. If there is room and the group can agree on the loom, then it can be purchased as we have the money.</p>
7	Guild Sale November 27 & 28	<p>Information:</p> <ul style="list-style-type: none"> ● We will have a sale of items handcrafted by our Guild members on November 27 & 28, 2021 ● Payments will be made with Square managed by Amber or Sheila ● information spread through OnRichmond Hill, FB, Web Site <p>Actions required:</p> <ul style="list-style-type: none"> ● Members who want to sell will be responsible for writing up Inventory Sheets & marking sale items according to procedures used from previous Store routines. ● Promotion assisted by Megan once she receives an authorized "blurb" <p>Decisions not discussed but still to be made:</p> <ul style="list-style-type: none"> ● Hours of sale? ● Who is main contact person? Who will inform members who wish to sell of exact procedures? ● Will both Tea Room & Guild Hall be used? ● Volunteers to work on the days of the Sale
8	In house courses/workshops	<p>Action Required:</p> <ul style="list-style-type: none"> ● Need to have Rigid Looms returned ● Members need to respond to emails about workshops to members who are teaching. ● Kathy will be offering an in person New Weavers Introduction Course. She will talk with each new member before to see what should be covered. Sheila will assist her. ● We will put workshops info into the Members area of our web site. ● Images of class/workshop projects need to be sent to Kathy & Shiva
9	Tea Room – update by: Kathleen	<p>Action: If the Tea Room or the Burr House Building is wanted for a single session or a repeating session, then whoever is the Contact Person for that activity needs to email Michelle with all of the details. Michelle will</p>

		then check with Minda that there is no conflict and then Elaine (potter) will be contacted by Michelle/Minda to have the date(s) entered in the Burr House Building Calendar
10	Curtain Sewing Team	Action: If interested in participating in sewing curtains for the Burr House Building, send an email to Elfi
11	Cleaning Sign Up	Action: Members need to sign up for one cleaning session in the next calendar year.
12	“Fibre Explorations” by Deborah	Future Action: <ul style="list-style-type: none"> • This is a good idea that can be considered once our Covid protocol allows non-members to be in our buildings. • The Covid Committee should watch for when this is allowed and contact Deborah once it is feasible to offer courses to non-members.
13	Website Update	Information: The Information Gathering Form on our web site is working. It is set up to collect enquiries from people interested in our Guild. It has already collected a new membership enquiry.
14	Financial Update by: Amber	Future Action: Amber still trying to get Insurance Certificate.
15	Reminder: New Guild Challenge “Recycled” (reuse items in a different way or add recycled items into your piece)	Information: <ul style="list-style-type: none"> • Personal projects are due at the first meeting in September 2022. • Anything fiber related is accepted • Any questions to be directed to Amanda.
16	Question: Who to report to if alarm goes off.	Action Needed: <ul style="list-style-type: none"> • Executive will decide when to contact the Town if this becomes a continuing concern • When the security alarm goes off when it should not on entry, Members should write about it in the Contact Tracing Log besides the time of entry. This will provide a written record of events.
17	Wednesday Night Drop Ins in Person at the Guild Hall	Information: <ul style="list-style-type: none"> • Elfi is willing to be at the Guild Hall one evening a week except for the week of the Monthly Meeting. • Wednesday is suggested as it was the day previously used. Action: <ul style="list-style-type: none"> • Amber will consider impact on Wednesday night Zoom Alongs which are very well received with no reason to discontinue • Elfi is willing to do a Monday or Tuesday night • A day time weekend activity drop in time could also be considered, possibly spinning

Show & Share: 8:30 to 8:45

- Kathy – tea towels woven in crackle technique, 6 shaft M&W pattern scarf inspired by an online course
- Kathleen – quilting course Jump Starting into Creativity – render picture in a grid square quilt piece, Haliburton course challenge with 5 elements project, Sewing Day Info & pattern for quilt tops for Residential School Survivors Quilt
- Amber – Colour work challenge was dyeing food dye on mini skeins of yarn and was knit into a top, Gnome Along
- Kara – knitted a sweater and a cowl
- Megan – wove 4 tea towels for a friend

Program: Introduced by Coordinator - Megan

- Mexican Dreamweavers by Patrice Perllie - postponed due to illness. Rescheduled for February 2022 Replacement Programming, recorded sessions, arranged by Megan: 1) Lu Mason- Rug Maker - not presented due to technical difficulties

Upcoming Programs:

- Wed Nov 17 2021 @7:30 via Zoom Carol James from Winnipeg - The Sprang Lady
- Wed Dec 15 2021 @ 7:30 via Zoom Hans Baer from Toronto- Recreating a 19th Century John Campbell Jacquard Coverlet
- Wed Jan 19 2022 @ 7:30 via Zoom
- Wed Feb 16 2022 @ 7:30 via Zoom Patrice Perllie from Oaxaca, Mexico, Mexican Dreamweavers

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